ThinkSmart Inc Smart Upload

TRANSDYNE

Installation Guide

7220 Trade St, Suite 203• San Diego, CA • 92121 Phone: 866 290 0301 • Fax: 866 290 0789 SMART UPLOAD

Installation and configuration

© ThinkSmart Inc. 7220 Trade St, Suite 203 • San Diego, CA 92121 Phone 866 290 0301 • Fax 866 290 0789

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Introduction

TRANSDYNE Inc., an industry leader in information systems for the healthcare industry, specializes in medical transcription and technical consulting. This guide walks you through the process of installing the software provided by Transdyne to electronically send your dictations to our servers over the internet.

This windows based **Smart Upload** program from TransDyne is used to download dictations from your handheld digital recorder to your local computer and then transmit them to TransDyne's servers over https using 128 bit security.

Installation Sequence

- ✓ Install SMART UPLOAD
- ✓ Configure SMART UPLOAD

Estimated Time

All of the above process would approximately take 10 minutes of your time, at the end of which you will be able to successfully transmit your dictations to TransDyne's servers.

Requirements

Hardware

Pentium II 233 MHz or Higher

64 MB Ram or Higher

1 GB Hard disk space or Higher

CD Rom Drive

Software

OS: Windows 2000/XP/VISTA/7/2003/2008

Internet Explorer 6.0 or Higher.

Microsoft Word or Word Perfect for Editing.

Administrator privileges

You are required to login as administrator or as a user that has administrative privileges to proceed with installation. You are not required to be an administrator to use this program.

User ID and Password

This is supplied to you in your setup kit.

Internet Connection

3

Beginning Installation process

Smart Upload installation should start automatically as soon as you insert the CD supplied with the Install packet. If it does not you can manually start the installation by double clicking on setup.exe that is found in the install CD.

The Install shield wizard will walk you through the installation process.

On certain operating systems you will be presented with the user access control screen, click okay to proceed with installation.



Please click next to proceed with the installation on the Welcome Screen.

INSTALLATION GUIDE

Customer Information Dialog: Please enter your name and organization name and select 'Anyone who uses this computer (All Users)' and click 'Next' to proceed with installation.

😸 Smart Upload - InstallShield Wizard	
Customer Information	4.
Please enter your information.	a start
User Name:	
Your Name]
Organization:	_
Your Organization Name]
Install this application for:	
Anyone who uses this computer (all users)	
Only for me (raoa)	
InstallShield	
< <u>Back</u>	lext > Cancel

Destination Folder Dialog: The installation program will default the installation folder to 'C:\Program Files\TransDyne\Smart Upload''. If you wish to install to a different folder please click on the change button and select the folder that you want this program to be installed to.

Click on 'Next' to proceed with Smart Upload installation

😸 Smart Up	oload - InstallShield Wizard
Destinati Click Nex	on Folder <t a="" change="" click="" different="" folder,="" folder.<="" install="" or="" td="" this="" to=""></t>
	Install Smart Upload to: C:\Program Files (x86)\TransDyne\Smart Upload\
InstallShield –	
	< <u>B</u> ack <u>Next</u> Cancel

Feature Selection Dialog: This will be defaulted to 'Complete' installation, which will install both the download from hand held feature and upload to TransDyne server feature. This program will only support some handheld recorders, please check with TransDyne's technical support team to find out if the recorder that you intend to use is supported by this program. If you intend to use this only to upload dictations to TransDyne's servers, please choose custom.

Click Next to proceed to the next step.

If you choose custom please skip the next page and go to page 9.

😸 Smart Upload	- InstallShield Wizard
Setup Type Choose the set	tup type that best suits your needs.
Please select a	setup type.
© <u>Complete</u>	All program features will be installed. (Requires the most disk space.)
© Cu <u>s</u> tom	Choose which program features you want installed and where they will be installed. Recommended for advanced users.
InstallShield ———	< <u>B</u> ack <u>N</u> ext > Cancel

Please skip this step if you choose complete installation.

Smart DSS Download Installation: By default, Smart DSS Downloader will be installed if you select custom setup. You can disable installing the Smart DSS Downloader.

Please click 'Next' to proceed to the next step

😸 Smart Upload - InstallShield Wizard	×
Custom Setup Select the program features you want installed.	
Click on an icon in the list below to change how a feature is in	stalled.
Smart Upload Smart DSS Download	Feature Description
	This feature requires 2225KB on your hard drive.
Install to:	
C: (Program Files (x86)) (ransDyne)Smart Upload) InstallShield	Change
Help Space < Back	Next > Cancel

INSTALLATION GUIDE

闄 Smart Up	load - InstallShield Wizard	—
Ready to	Install the Program	
The wiza	rd is ready to begin installation.	
Click Inst	all to begin the installation.	
If you we exit the s	ant to review or change any of your installation settings, click Back. wizard.	Click Cancel to
InstallShield –		
	< <u>B</u> ack Install	Cancel
😸 Smart Up	load - InstallShield Wizard	
Installing	Smart Upload	
The prog	ram features you selected are being installed.	
12	Please wait while the InstallShield Wizard installs Smart Upload. Th take several minutes.	nis may
	Status:	
	Copying new files	

Ready to Install: Please click Install to begin Installation.

Click On "OK" button. You will be prompted with the following message.

InstallShield

 $\underline{N}ext >$

Cancel

< <u>B</u>ack

Install Certificate

This step is presented only when installing on computers with pre Windows XP operating system. This will install the certificate required by the https protocol. Please click Next' to proceed.



Click Next to proceed.

Certificate Import Wizard		د
Certificate Store		
Certificate stores are system areas where	certificates are kept.	
Windows can automatically select a certifi	cate store, or you can speci	fy a location for
Automatically select the certificate	store based on the type of	certificate
\odot Place all certificates in the following) store	
Certificate store:		
		Browse,
	< <u>B</u> ack <u>N</u> ext >	> Cancel

Click Finish to proceed.

OK

Certificate Import Wizard			×
Completing the Certificate Import Wizard You have successfully completed the Certificate Import wizard.			
	Certificate Store Selected Content	Automatically determined by t Certificate	
	< <u>B</u> ack	Finish Cancel	
Certificate Import Wizard The import was successf	× ul.		

Start Smart Upload

Check the "Launch Smart Upload" check box and click on the Finish button to start Smart Upload.



Input your user id as supplied by TransDyne in the "User Name" field. Input your password as supplied by TransDyne in the "password" field. Input your account id as supplied by TransDyne in the "Account ID" field. Click 'Ok' when you are finished.

🏀 Smart Upload	—
	Jpload v 2.0.2
The Application requires the following information. Please enter the Username and Password supplied by Transdyne.	<u>O</u> k <u>H</u> elp
User Name:	Close
Account ID:	
Dictation Folder: C:\SmartUpload\Dictations	
BackUp Folder: C:\SmartUpload\Backup 🔄	
	© TransDyne

You will see the following screen when finished.

🍄 Smart Upload		×
TRANSDYN		
Upload Status		
No of Files to Upload: 0	Files Uploaded: 0	Process Now
		<u>D</u> isk Mgmt
		Settings
		<u>H</u> ide
		<u>C</u> ancel
There are no files to Upload.		<u>E</u> xit
		© TransDyne

The Smart Upload application is intended to always runs in the background. Clicking on the *"Exit"* button, stops the application and files will not be uploaded until the application is launched again. Use the *"Hide"* button to minimize the application to the task bar.

Smart Upload Setting

Launch the settings screen by clicking on the "Settings" button.

Login Settings

Use this screen to set or change your login credentials.

Smart Upload 🛛 🛛 🕅
Login Folders Process Interval Disk Management
User Name:
Password:
AccountID:
Confirm Password:
Transdyne Server: https://upload.transdyne.com
Ok Annlu Cancel
© TransDyne

Folder Settings

Use this screen to set or change the Dictation and Backup floder locations.

Smart Upload	
Login Folders Process Interval Disk Management	1
Dictation Folder: C:\SmartUpload\Dictations	
BackUp Folder: C:\SmartUpload\Backup	
<u>Ok</u> <u>Apply</u> <u>C</u> ancel	
© TransDyne	

Process Interval Settings

Use this screen to set or change the freequecy of file upload.

Smart Upload	
Login Folders Process Interval Disk Management	
	1
Auto Process	
Process Interval: 120 Minutes	
Retry Interval: 30 Minutes	
<u> </u>	
© TransDyne	

Disk Management Settings

Use this screen to set or change Disk Management settings.

Smart Upload	
Login Folders Process Interval Disk Management	1
Activate Disk Management when	
FreeSpace is less than: 3000 MB 🔲 Disable Backup	
% FreeSpace is less than: 1	
<u> </u>	
© TransDyne	

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